

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday, September 24, 2018, at 5:30 p.m. in the Municipal Building.

- PRESENT:** Norma Zimmer, Mayor
 John Buker, Trustee
 Michelle Grybowski, Trustee
 Nancy Hyde, Trustee
- ABSENT:** Tony Randazzo, Trustee
- OTHERS:** Kevin Patenaude, Police Chief
 Terry Jones, DPW Superintendent
 Megan Ervay, W/WW Manager
 Marchelle Wild, Deputy Clerk
 Geneva Phelps Miller, Treasurer

Community Residents: See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance then called the regular meeting to order at 5:30 p.m.

Police Report:

Chief Patenaude presented the activity report, it has been a relatively busy eventful few weeks, Seether concert went well; Chief Patenaude wanted to give thanks to the Jefferson County Sheriffs, State Police and Ft. Drum for assistance. Their presence was a deterrent. Chief Patenaude is seeking approval for a substitute crossing guard. Trustee Buker presented a **MOTION** to approve hiring Clyde "Chip" Garnsey for the position of School Crossing Guard at the current pay rate. Trustee Hyde seconded; the motion was carried.

DPW Report:

DPW Superintendent Terry Jones presented the activity report. Supt. Jones reported paving is scheduled for October 8th. The DPW crew has worked on fixing catch basins, risers and driveway cuts before paving begins. Reminder that Fall Pickup for brush is Monday, October 1st. Paving of Bartlett Point Road will begin Tuesday. Mr. Farmer is expected to return to work on October 15th. The ice and soda machines have been winterized. Mary St. Dock restrooms will remain open until Punkin Chunkin is complete. Rotary Park Dock restrooms will remain open until after the Christmas parade.

Water/Wastewater Report:

W/WW Supervisor Megan Ervay presented the monthly activity report. The NYS Dept. of Labor (PESH) inspection went well; noting a few minor items, which have since been corrected. Mayor Zimmer and Town Supervisor Storandt met with Farm Road residents to discuss Farm Road restoration subsequent to connecting residents to the new water main in the Town Bartlett Point Water District as part of the Water System Improvement Progress. The Village and Town will work to find a common resolution. The NYS Dept. of Health will be here this week to inspect improvements to the water plant. Follow up letters for smoke and dye have been sent out.

CONSENT AGENDA

Trustee Hyde presented a **MOTION** to approve the Consent Agenda, with the modifications noted as follows: The Board discussed Consent Items 6(c) and 6(d) as they may be impacted by the NYSDOT 970L construction project slated to begin in the Spring of 2019. Both parties will be contacted and the Village will work closely with them as each event approaches. Trustee Bucker seconded; the motion was carried.

1. DRAFT Minutes – September 10, 2018
2. Payroll Week #39 (P/R #9) – \$47,263.49
3. Abstract #8 – Vouchers #993-#1041 – \$67,200.84
 - General Fund \$16,251.98
 - Water Fund \$11,803.84
 - Sewer Fund \$37,492.76
 - Library Fund \$1,652.26
4. Capital Projects

022-RIVERWALK 3	ABS #31	\$104,304.64
<i>M.A. Bongiovanni - Construction</i>	<i>Voucher H022-062</i>	<i>104,304.64</i>
027-WATER SYSTEM IMPROVEMENTS	ABS #44	\$320,222.45

<i>Obrien & Gere – 60233-35</i>	<i>Voucher H027-128</i>	<i>36,156.78</i>
<i>Obrien & Gere – 60233-37</i>	<i>Voucher H027-129</i>	<i>29,274.64</i>
<i>Obrien & Gere – 60233-40</i>	<i>Voucher H027-131</i>	<i>169,440.50</i>
<i>Obrien & Gere – 60233-43</i>	<i>Voucher H027-130</i>	<i>40,832.67</i>
<i>Obrien & Gere – 60233-45</i>	<i>Voucher H027-132</i>	<i>44,517.86</i>
<i>Continental Construction – Pay App #8 – CIA</i>	<i>Voucher H027-133</i>	<i>61,686.04</i>
<i>WD Malone Trucking & Excavation – Pay App #7 – C3</i>	<i>Voucher H027-134</i>	<i>325,608.22</i>
<i>Hyde-Stone HVAC – Pay App #8 – 1C</i>	<i>Voucher H027-135</i>	<i>3,370.61</i>
029-CLAYTON HISTORIC DISTRICT	ABS #36	\$1,793.50
<i>Hage & Hage</i>	<i>Voucher H029-079</i>	<i>25,874.50</i>

5. Requests for Use of Municipal Property:
- Municipal Building. – Girl Scout Meetings – Wednesdays – 6-7 p.m.
 - SADD Halloween Party – Municipal Building – Oct 31, 2018 - 5:30-7:30 p.m.
 - Thousand Islands High School – Color Run – 05/18/19 – 8 am to 11 am. - Village Streets (*See paragraph above*)
 - Chamber of Commerce – Proposed Dates for 2019 Events (*See paragraph above*)

CLERK

Legal: Trustee Grybowski presented a **MOTION** to approve the Bond Counsel Agreement with Barclay Damon at a cost not to exceed \$24,500.00. Trustee Buker seconded; the motion was seconded.

Use of Municipal Property: After discussion, Trustee Grybowski presented a **MOTION** to designate Deputy Clerk-Treasurer Pamela Pavao as the point of contact for all requests for municipal property. Trustee Buker seconded; the motion was seconded. Wedding requests will be urged to utilize Centennial Park to preclude conflicts with major events scheduled for the Frink Park Pavilion.

MAYOR'S REPORT

Mayor Zimmer reminded those present that the next regular board meeting is scheduled for Tuesday, October 9, 2018 due to the Columbus Day Holiday on Monday.

Riverwalk 3 Project: Mayor Zimmer presented an update on the project, noting that concrete is scheduled to be poured tomorrow.

Sign Law: Mayor Zimmer requested Board members prepare to discuss the current sign law at the next board meeting.

Ban on Plastic Bags: Save the River has requested assistance with banning plastic bags in the Town and Village of Clayton. Town Supervisor Storandt referred to the law passed in April 2018 regarding a ban on use of plastic bags in stores. The Board agreed this must be a County-wide initiative, and will advise Save the River of its determination.

EXECUTIVE SESSION

Purpose: *the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation*

Trustee Grybowski presented a **MOTION** to enter Executive Session at 6:13 p.m. for the purpose set forth above. Trustee Buker seconded; the motion was carried.

Trustee Buker presented a **MOTION** to close Executive Session at 6:59 p.m. Trustee Hyde seconded; the motion was carried.

ADJOURNMENT

Trustee Buker presented a **MOTION** to adjourn the meeting at 7:00 p.m. Trustee Hyde seconded; the motion was carried.

Respectfully submitted,

Marchelle Wild, Deputy Clerk