

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday, September 10, 2018, at 5:30 p.m. in the Municipal Building.

PRESENT: Norma Zimmer, Mayor
Nancy Hyde, Trustee
John Buker, Trustee
Michelle Grybowski, Trustee
Tony Randazzo, Trustee

ABSENT: Geneva Phelps Miller, Treasurer

OTHERS: Kevin Patenaude, Police Chief
Terry Jones, DPW Superintendent
Megan Ervay, W/WW Manager
Joanne Lenhard-Boye, Clerk

Community Residents: See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance then called the regular meeting to order at 5:30 p.m.

Visitor(s):

David Storandt, Clayton Town Supervisor came in to discuss and get board's approval for the 2019-2021 Occupancy Tax Disbursement Plan, between the Town of Clayton, The Village of Clayton, and the Clayton Chamber of Commerce After review and discussion Trustee Buker presented a **MOTION** to approve the Plan, as presented. Trustee Hyde seconded; the motion was carried.

Police Report:

Chief Patenaude presented the activity report, the new officer is doing very well. He is very excited to be here. Chief Patenaude commented how this summer was a great. The Pearl Mist Cruise ship will be coming to dock this Thursday September 13, 2018 for the day. The School Crossing Guards are all in place.

DPW Report:

DPW Superintendent Jones presented the activity report. Oct 1st Brush pick up one day only. Getting ready for the car show for this weekend.

Water/Wastewater Report:

W/WW Manager Megan Ervay presented the activity report.

Wastewater Vulnerability Assessment Certification: W/WW Manager Ervay requested approval water Vulnerability Assessment. After review and discussion the board Trustee Grybowski presented a **MOTION** to approve the Wastewater Vulnerability Assessment, as presented. Trustee Hyde seconded; the motion was carried.

Lift Station 1A Spill Prevention Plan W/WW Manager Ervay requested approval for updated plan. After review and discussion, Trustee Hyde presented a **MOTION** to approve the updated Spill Prevention Plan, as presented. Trustee Grybowski seconded; the motion was carried.

Mayor Zimmer asked the status of Filter No 1. Manager Ervay responded that the village, DANC, Engineers, Contractors are still working on getting it operational so we can begin the 14 day performance period. Having contractors come this week to trouble shoot ongoing filter issues.

The follow up smoke testing was completed on September 5, 2018. The issues that were previously identified were marked out so that the home owners or Village can make necessary repairs.

This will be discussed further at the construction meeting on Wednesday September 9, 2018.

Consent Agenda:

1. DRAFT Minutes – August 27, 2018
2. Minutes – September 5, 2018 Special Meeting
3. Payroll Week #37 (P/R #8) – \$41,822.33
4. Abstract #7 – Vouchers #255-#258 (#259 - #956 used in 10/2000-05/2001); #957-#992 – \$76,951.97
 - General Fund \$20,658.22
 - Water Fund \$36,294.36
 - Sewer Fund \$19,335.16
 - Library Fund \$664.23
5. Capital Projects

022-RIVERWALK 3	ABS #30	\$20.00
<i>Legal – Mentor Law Firm</i>	<i>Voucher H022-061</i>	<i>20.00</i>
026-SANITARY SEWER LATERALS	ABS #7	\$55.00
<i>NBRC – Grant Administration – DANC</i>	<i>Voucher H026-016</i>	<i>55.00</i>
027-WATER SYSTEM IMPROVEMENTS	ABS #43	\$19,951.53
<i>Water System TSA – DANC</i>	<i>Voucher H027-126</i>	<i>1,566.53</i>
<i>AquaLogics – Contract Amendment #1</i>	<i>Voucher H027-127</i>	<i>18,385.00</i>
029-CLAYTON HISTORIC DISTRICT	ABS #35	\$1,793.50
<i>NYS DOT TSA – DANC</i>	<i>Voucher H029-077</i>	<i>796.50</i>
<i>Mentor Law Firm - Legal</i>	<i>Voucher H029-078</i>	<i>997.00</i>

Trustee Buker presented a **MOTION** to approve the Barclay Damon letter to offer bond counsel services to the Village of Clayton for Wastewater Upgrades Project, not to exceed \$24,500.00, Trustee Randazzo seconded, the motion was carried.

Trustee Hyde presented a **MOTION** to approve the Consent Agenda, as presented. Trustee Bucker seconded; the motion was carried.

Treasurer/Interim Clerk:

Trustee Buker presented a **MOTION** to approve the new full time Deputy Clerk at \$15.00/hour, starting on September 17, 2018 as presented. Trustee Randazzo seconded; the motion was carried.

New Business:

The board approved the dates for the WIC program to meet in the Municipal Building for the coming year 2019.

The Request for Proposal Audit Services ended on September 7, 2018 and there was only one that responded to the Proposal and that was Sean Hucko CPA, LLC out of Rochester, NY. After review and discussion

Trustee Buker presented a **MOTION** to approve the Proposed Audit Request. Trustee Randazzo seconded; the motion was carried.

Old Business:

There was no old business before the Board.

Mayor’s Report:

Mayor Zimmer wanted to make sure it was in tonight’s minutes that the Village Board did have a special meeting on Sept 5, 2018 to pass the SEQR Negative Declaration Resolution #2018-19, and the Bond Resolution #2018-20.

Adjournment:

Trustee Grybowski presented a **MOTION** to adjourn the meeting at 6:30 p.m. Trustee Buker seconded; the motion was carried.

Respectfully Submitted,

Joanne Lenhard-Boye, Village Clerk