

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday, August 13, 2018, at 5:30 p.m. in the Municipal Building.

PRESENT: Norma Zimmer, Mayor
Nancy Hyde, Trustee
Michelle Grybowski, Trustee
Tony Randazzo, Trustee
John Buker, Trustee

ABSENT:

OTHERS: Kevin Patenaude, Police Chief
Megan Ervay, W/WW Manager
Geneva Phelps Miller, Treasurer/Interim Clerk
Joanne Lenhard-Boye, Deputy Clerk (PT)

Community Residents: See sign-in sheet (on file in Clerk's office)

Pledge of Allegiance/Call to Order:

Mayor Norma Zimmer led the Pledge of Allegiance then called the regular meeting to order at 5:30 p.m.

Police Report:

Chief Officer Patenaude presented the activity report. Moving the radar system for tracking speed to Franklin St. then Graves St and East Line Road patrols will set up radar.

DPW Report:

DPW Superintendent Terry Jones presented the activity report. Terry explained they are short staffed with 2 employees being out, his team has really stepped up and everything is running smooth. He feels they are doing a great job and should be commended for their efforts

VISITOR(S):

Pamela Jones TIERS - Thousand Island Emergency Rescue Service. - Spoke to our community to let us know more about what they do and what they offer. She explained their 911 service, which covers Clayton & Orleans. She spoke very highly of the volunteers and the program they have which includes students from age 15 on up. She is happy to take any questions and tells the community to feel free to contact TIERS with any questions at all. They go above and beyond the line of duty and never miss a call.

Tina Denigro from EFPR Solutions spoke to the board and handed out the draft 2017-2018 Annual Update Document Summary for board review.

Water/Wastewater Report:

W/S Acct #697 – Correction on water sewer bill - Trustee Grybowski presented a **MOTION** to approve the updated bill, as presented. Trustee Randazzo seconded; the motion was carried

Health & Safety Manual Update – Trustee Grybowski presented a **MOTION** to approve the Update Manual, as presented. Trustee Hyde seconded; the motion was carried.

1. *Change Order #1A-2* – Continental Construction – Trustee Grybowski presented a **MOTION** to approve the Change order presented. Trustee Hyde seconded; the motion was carried.
2. *Work Change Directive #1A-01* – Continental Construction - Trustee Grybowski presented a **MOTION** to approve the Work Change Directive, as presented. Trustee Buker seconded; the motion was carried.
3. *Work Change Directive #3-02* – Continental Construction - Trustee Randazzo presented a **MOTION** to approve the work change Directive, as presented. Trustee Buker seconded; the motion was carried.
4. *Sanitary Sewer Inflow Assessment Letter & Notice* – Letter was approved with some minor changes.

Consent Agenda:

Trustee Randazzo presented a **MOTION** to approve the Consent Agenda, as presented. Trustee Buker seconded; the motion was carried. With the minor change of Tony Randazzo added to the Special Meeting (Executive Session on August 8, 2018)

1. DRAFT Minutes – July 23, 2018
2. Minutes – August 8, 2018 Special Meeting (Executive Session)
3. Payroll Week #31 (P/R #5) - \$64,259.28
4. Abstract #5 – Vouchers #144 – #205 – \$110,322.15
 - General Fund \$47,331.17
 - Water Fund \$7,774.32
 - Sewer Fund \$54,415.61
 - Library Fund \$801.05
5. Capital Projects:

026-SANITARY SEWER LATERALS	ABS #6	\$327.00
<i>NBRC Grant Administration – DANC</i>	<i>Voucher H026-014</i>	<i>124.00</i>
<i>NBRC Grant Administration – DANC</i>	<i>Voucher H026-015</i>	<i>203.00</i>
027-WATER SYSTEM IMPROVEMENTS	ABS #41	\$3,428.06
<i>Water System TSA – DANC</i>	<i>Voucher H027-118</i>	<i>2,061.53</i>
<i>Water System TSA – DANC</i>	<i>Voucher H027-119</i>	<i>1,366.53</i>
029-CLAYTON HISTORIC DISTRICT	ABS #33	\$5,187.03
<i>Legal – Menter Law Firm</i>	<i>Voucher H029-073</i>	<i>1,300.00</i>
<i>NYS DOT TSA – DANC</i>	<i>Voucher H029-074</i>	<i>3,218.03</i>
<i>NYS DOT TSA – DANC</i>	<i>Voucher H029-075</i>	<i>669.00</i>

6. Training - Hach Water Analysis Laboratory Skills Workshop – October 2, 2018 – M. Green - \$125.00
7. Training – American Water Works Association – Basic Laboratory Skills – November 15, 2018 – E. Dingman
8. Request for Use of Municipal Property: Sidewalk Chalk Art Contest – Chamber of Commerce – 09/01/2018

Treasurer/Interim Clerk:

1. 2018 Fall Training School – Joanne Lenhard-Boye September 24-28, 2018 – Board approved for Joanne Lenhard-Boye to attend the NYCOM FTS in Lake Placid
2. 2018 Local Government Conference – Board approved for Trustee Nancy Hyde to attend this conference in Potsdam on October 9, 2018.

New Business:

Community Resiliency Workshop – August 15, 2018 – 4PM – 6PM – Was discussed

Barton and Loguidice (B&L) Amendment #1 – FEMA Funding Assistance Services – in the amount of \$5,000 Trustee Randazzo presented a **MOTION** to approve the Amendment, as presented. Trustee Grybowski seconded; the motion was carried.

**RESOLUTION #2018-18
 RESOLUTION BY THE VILLAGE OF CLAYTON
 COUNTY OF JEFFERSON**

**FOR GRANTING THE STATE OF NEW YORK AUTHORITY TO PERFORM THE ADJUSTMENT FOR THE OWNER
 AND AGREEING TO MAINTAIN FACILITIES ADJUSTED VIA STATE-LET CONTRACT**

WHEREAS, the New York State Department of Transportation proposes the reconstruction of NYS Route 970L in the Village of Clayton located in Jefferson county, PIN 7752.96, and

WHEREAS, the State will include as part of the reconstruction of the above mentioned project the relocation and adjustment to water mains and appurtenances, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans relating to the project and meeting the requirements of the owner, and

WHEREAS, the service life of the relocated and or replaced utilities has not been extended, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans relating to the above mentioned project.

NOW, THEREFORE, UPON MOTION of Trustee Randazzo, seconded by Trustee Buker,

BE IT RESOLVED, That the Village of Clayton approves of the relocation of and adjustment to their water mains and appurtenances and the above mentioned work performed on the project and shown on the contract plans relating to the project and that the Village of Clayton will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED, that the Mayor has the authority to sign, with the concurrence of the Village Board, any and all documentation that may become necessary as a result of this project as it relates to the Village of Clayton, and

BE IT FURTHER RESOLVED, That the clerk of the Village of Clayton is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

Brian Baxter
Regional Utility Engineer
New York State Department of Transportation
317 Washington Street
Watertown, NY 13601

NAME	AYES	NAYS	ABSTAIN
Trustee Buker	X		
Trustee Grybowski	X		
Trustee Hyde	X		
Trustee Randazzo	X		
Mayor Zimmer	X		

The resolution was thereupon declared duly adopted.

Old Business:

Proposed Dive Park – Trustee Buker explained further what this was and the board was all in favor of this and will be moving forward with it. Office will find the application for Trustee Buker on line.

Mayor’s Report:

Mayor Zimmer gave updates on water project. Riverwalk we are having some concrete issues. Going to scan area of concern and find out more after we get scan results. Hoping for the best so we can come to an end of this project.

Executive Session

PURPOSE: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

Trustee Randazzo presented a **MOTION** to open Executive Session at 7:27 p.m. Trustee Buker seconded; the motion was carried.

Trustee Grybowski presented a **MOTION** to close Executive Session at 8:08 p.m. Trustee Buker seconded; the motion was carried.

Adjournment:

Trustee Grybowski presented a **MOTION** to adjourn the meeting at 8:09 p.m. Trustee Buker seconded; the motion was carried.

Respectfully Submitted
Joanne Lenhard-Boye, Deputy Clerk

