



Incorporated 1872

VILLAGE OF CLAYTON

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USE OF RIVERWALK PAVILION FOR YOUR WEDDING

We are very happy that you have chosen the **Riverwalk Pavilion at Frink Park** for your special wedding ceremony. Here are some details of what we expect from you and what you can expect from us.

The Wedding Party's Responsibilities:

- Arrangement of Clergy or Justice of the Peace for the ceremony.
- Decoration of the Pavilion pillars or railings is not allowed (i.e., no streamers, balloons, etc.). **The use of tape, tacks, wire or any other fastening system is absolutely prohibited.** Please use only free-standing decorations for your wedding guests to enjoy.
- Your event will be limited to 3 hours of time of use for the facilities – the wedding reception must be held at another location.
- Public Address system if required (electricity is provided to the building).
- Changing/Waiting rooms for the bridal party.
- A rehearsal may be done with permission of the Village Board, one day prior to the wedding.

The Village of Clayton will provide:

- Seating (existing benches and chairs located at the Pavilion, any extras provided by wedding party).
- A beautiful view of the St. Lawrence River and a lovely venue for your wedding!

Other Details of Note:

- The Clayton Riverwalk Pavilion is located at Frink Park, which is open to the public. The park will not be closed during your event.
- Maximum attendance of 150 people will be allowed, including guests, wedding party, musicians, etc.
- Weddings must take place during daylight hours (not before dawn, not after dusk).
- **Consumption of alcoholic beverages is not allowed on Village of Clayton property.**
- **In addition, the Village of Clayton strictly enforces “No Smoking” in public parks.**
- The Village of Clayton will require a letter of confirmation of the date and time of your event at least 30 days prior to the event. Should you need to cancel or change any dates or times, the earliest possible notification would be appreciated.
- There will be no charge for the use of the Riverwalk Pavilion. We are happy that you are able to enjoy it. Each year the Village establishes a fund for flowers, trees and comfort zones for our waterfront. This fund is supported by community donations.