

**Town & Village of Clayton**  
**Zoning & Planning Fee Schedule**  
**405 Riverside Drive**  
**Clayton, N.Y 13624**  
**E-mail: [codes@townofclayton.com](mailto:codes@townofclayton.com)**

**VILLAGE HANDOUT**

**Telephone: (315) 686-3512 Ext 29**

**Cell: (315) 783-4166**

**Fax: (315) 686-2651**

**Fee Structure for Zoning Permits**

Determine square footage: 1) Calculate value using **Chart "A"**, value of structure per Square foot; 2) Use **Chart "B"** to determine price of permit; 3) Obtain Permit from Zoning Enforcement Officer.

**Chart "A"**

*Value of structure per square foot*

Deck	\$10.00 per square foot
Pool	\$50.00 flat fee
Porch	\$25.00 per square foot
Carport	\$10.00 per square foot
Garage, Storage Building	\$10.00 per square foot
Recognized Churches	\$10.00 per square foot
Not for Profits – Museums, Etc	\$15.00 per square foot
Residential/Modular Structure	\$60.00 per square foot
Commercial-Office/Retail	\$50.00 per square foot
Commercial Workshop/Manufacturing	\$50.00 per square foot
Boathouse	\$25.00 per square foot
Changes in use of existing structure with no changes to size of structure	\$15.00 per square foot
Government sponsored projects, Police, Fire & Etc.	\$10.00 per square foot
Manufactured Homes (mobile homes)	\$100.00

**\*\* ZONING PERMIT FEES WILL BE DOUBLED FOR PROJECTS THAT ARE STARTED PRIOR TO OBTAINING ZONING PERMITS.**

**Chart "B"**

*Price of permit based on value of structure*

\$0	to \$	2,000	\$50.00
\$2,001	to \$	25,000	\$50.00 for first \$2,000 + \$2.50 for each additional \$1,000 or fraction thereof.
\$25,001	to \$	100,000	\$110.00 for first \$25,000+ \$2.50 for each additional \$1,000 or fraction thereof.
\$100,001	to \$	250,000	\$295.00 for first \$100,000 + \$2.50 for each additional \$1,000 or fraction thereof.
\$250,000	to \$	500,000	\$670.00 for first \$250,000 + \$2.50 for each additional \$1,000 or fraction thereof.
\$500,001	to \$	1,000,000	\$1,295 for first \$500,000 + \$2.50 for each additional \$1,000 or fraction thereof.
\$1,000,001	to \$	5,000,000	\$2,545 for first \$1,000,000 + \$2.50 for each additional \$1,000 or fraction thereof.
Over \$5,000,001			\$12,545 for first \$5,000,000 + \$2.50 for each additional \$1,000 or fraction thereof.

Sign Permit	\$50.00
Annual license fee for Mobile Home Parks	\$200.00 (Village)

**Zoning Board of Appeals**

Variance application	\$120.00
Appeals application	\$120.00
Special meeting called by applicant	\$375.00 per applicant

**Planning Board**

Special Use Permit application	\$120.00
*Site Plan review application	\$120.00
Waterfront Assessment form	\$120.00
Special meeting called by applicant	\$175.00

*\*Additional fees may be required. Refer to chart below to determine cost of additional funds. These funds will be used to seek professional assistance, administrative costs, and fees of planning board members. Left over funds will be returned to applicant with a receipt of explanation. It is the discretion of the Planning Board to determine the need for additional fees or the non-requirement of fees.*

**Site Plan Review & Special Use Permit Escrow Deposit Amounts**

***Further costs could be added dependant upon the complexity of project; remaining funds will be reimbursed upon final decision of the project.***

\$2000.00 or less	\$ 20.00
\$2,001 to \$10,000.00	\$125.00
\$10,001 to \$25,000.00	\$225.00
\$25,001.00 and above use a multiplier of \$.005 times value of structure from Chart "A"	

**Transcript/Copy Fees**

Village Ordinance (Print Copy)	.25 single	.50 double-side (8.5 x 11)
Single Copies	.25 single	.50 double-side (8.5 x 11)
	.50 single	.75 double-side (8.5 x 14)
	1.00 single	1.50 double-side (11 x 17)

**New Water and/or Sewer Connections must receive approval from the Village of Clayton prior to beginning construction.**

Complete information is found at [www.villageofclayton.com](http://www.villageofclayton.com).

Select Departments, then Water-Sewer.

Scroll to the bottom of the page to review Village of Clayton Standards.

**Applications will be reviewed and, once approved, connection fees will be assessed, if applicable.**

**Connection Fees:**

**New Sewer Connection \$1,000**

**Sewer Offset Fee \$800 (SFR); others determined at time of application approval.**

**New Water Connection \$1,000**

*Approved December 4, 2017  
Annual Organizational Meeting  
Village Board of Trustees*