

There was a regular meeting of the Board of Trustees of the Village of Clayton on Monday May 8, 2017, at 5:30 p.m. in the Municipal Building.

**PRESENT:**

Norma Zimmer, Mayor  
John Buker, Trustee  
Michelle T. Grybowski, Trustee  
Nancy L. Hyde, Trustee  
Tony Randazzo, Trustee

**ABSENT:** None

**OTHERS:.**

Michelle E. Gaeta, Clerk  
Terry Jones, DPW Supt.  
Geneva Phelps Miller, Treasurer  
Rob Stevenson, W/WW Associate

**Community Residents:**

See sign-in sheet (on file in Clerk's office)

**Pledge of Allegiance/Call to Order:**

Mayor Norma Zimmer led the Pledge of Allegiance and opened the meeting at 5:30 p.m.

**Introductions:** Mayor Zimmer introduce Frederick Bach who spoke regarding Bella's. Mr. Bach presented plans, photos, and spoke of decking for fire pits, patio space, and stairs at Bella's. The Mayor suggested sending plans and information to O'Brien & Gere, and to speak with attorney Joe Russell.

**Police:** Chief Patenaude was absent, the Activity Report is on file.

**DPW:** Supt. Jones presented the Activity Report and the following:

- Library Quotes on insulation: We would like to postpone repairs until fall, and will look to 6-8 contractors for quotes. The Board unanimously agreed to wait until the fall.
- River diver's spring cleaning will be postponed until fall due to the water levels, and rain and murky conditions. The Board unanimously agreed to wait until the fall.
- The Fire Department is filling sandbags today and tonight. The County will provide more. Contact Terry Jones or Bill Sherman at the Town Garage. You can fill your own.
- Mary Street Dock:
  - designated the inside of the dock for overnight docking, outside for day docking
  - sign in sheet for contact all boats docked day or overnight
  - assign a handicapped parking spot
  - assign loading and unloading area from existing parking spots
  - fireboat access parking
  - add phone number to welcome sign
  - ice prices: cubes to \$3 bags to \$4
  - sign directing to areas for ATM
  - soda machine Trustee Buker will look into
  - garbage fees
  - start Rhonda earlier to clean, train and set up new process

**MOTION** by Trustee Grybowski to accept the changes as listed above, 2<sup>nd</sup> by Trustee Hyde; the motion was carried.

- CPR/First aid course May 17, 2017, 8:00 am – 2:00 pm for new dock employees for \$35, and it is open to the Board if they are interested in taking the course.
- Brush/household good pick up went well and if any items were missed they will do another sweep for brush. Thank you to the Town of Clayton for assisting.

**W/WW: W/WW Manager Overstrom** presented the following:

- Introduced Rob Stevenson, who will be replacing Mr. Overstrom while on two month leave of absence
- With the rain event, a thank you to the employees, Eric Dingman worked almost 24 hours straight, haulers worked about 20 hours straight, with 193,200 gallons hauled. Bypass pump was used periodically – sump pumps and roof drains must be disconnected, it is a burden on the infrastructure, the Village, the staff, and the budget, please disconnect your sump pump & roof drains from the sanitary sewer.
- Water On/Off procedure for account # 1111 – the Village will continue to turn water on and off until the new system is implemented, then the procedure will be the property owner responsibility
- Riverside pump station door sandbagged – a ship passed, and the wake flowed the water into the station. DEC is aware.

**Treasurer: Activity Report**

- 2016-2017 Fiscal Year-End (FYE) Adjustments
- 2017-2018 Dock Fee Schedule
- 2017 Village Fee Schedule

**Consent Agenda Items: MOTION** by Trustee Grybowski to accept the Consent Agenda as follows, 2<sup>nd</sup> by Trustee Hyde:

- Meeting Minutes 4/24/17
- Payroll: #24 week #17 (4/6/17-4/19/17) \$37,576.65 including \$168.10 process fee
- Abstract #22 \$80,167.98
  - General Fund Voucher A17-621 to A17-660 \$ 45,855.00
  - Water Fund Voucher F17-188 to F17-196 \$ 14,048.35
  - Sewer Fund Voucher G17-286 to G17-298 \$ 20,264.63

Capital Projects:

- Water System Imp. Abstract #21 - Voucher H027-039 \$ 1,160.50
- Historic District Abstract #13 - Voucher H029-027- H029-028 \$ 3,233.20
- Sanitary Sewer Laterals Abstract #05 - Voucher H026-005 \$ 285.00
- Municipal Property Usage:
  - Municipal Building 6/7/17 7:00 -9:00 pm Zenda Farms Meeting
  - Antique Boat Museum - 25 folding chairs 5/18-19
  - Little Theater 7/8/17 Pavilion, free 1 hour performance

The **MOTION** was carried.

**Clerk:** Clerk Gaeta presented the following:

- Low Lift Apartment Agreement Executed
- Northern Border Regional Commission information
- CLDC Agreements 2017-2018
  - **MOTION** by Trustee Grybowski to execute the CLDC 2017-2018 Annual Grant Writing agreement, 2<sup>nd</sup> by Trustee Buker; the motion was carried.
  - **MOTION** by Trustee Hyde to execute the CLDC 2017-2018 Economic Development agreement, 2<sup>nd</sup> by Trustee Randazzo; the motion was carried.
- Library Message Center and little library. Refer the library to Codes for message Board. No approval for the little library, suggestion of placing outside of the library itself.

**Committee Reports:**

Trustee Hyde and Trustee Grybowski spoke of: "Shred Con" where shredding donations went to T.I.E.R.S. Shred Con #2 on 5/16 at Trustee Grybowski's office 636 Theresa Street, The Library bereavement group 2 times a month, Business with a Twist at St. Laurent Spirits was great, take a moment to visit Watertown Savings Bank's grand opening, an eatery director of some sort or signage to help tourists know all there is throughout the Village beyond Riverside Drive.

**New Business:**

- Acct # 1011 for EDUs change in classification to single family. *In response to a notice received from the Assessor, and after discussion, Trustee Grybowski presented a **MOTION** to approve changing the classification for Tax ID #20.47-1-15, Account #1011 from Double to Single Occupancy and reducing the EDUs from 2 to 1. The change will become effective with the July 1, 2017 water/sewer billing. Trustee Hyde seconded; the motion was carried*

**Old Business:**

**Mayor's Report:** Riverwalk 3 the timeframe for completion remains the same even with the water delay. At NYCOM conference in Syracuse there was positive feedback regarding Clayton. Reminder of the Joint Town/Village meeting 5/22.

**Public Comment:**

- Discussion regarding a boathouse that is caving in, and a cut tree that is in the river, and that the DEC is aware and working with the owner.
- Trucks parking at John Street by Reinman's make it difficult to pull out with blind spots, the information will be passed along to Chief Patenaude. The Pedestrian signs are going out, that should help as well.

Trustee Grybowski presented a **MOTION** to enter into executive session at 6:30 pm. Trustee Buker 2<sup>nd</sup>; the motion

was carried.

The Board discussed union contract negotiations. They also discussed Riverwalk 2, with regard to tax parcel 20.39-1-1.3 survey error, the matter needs to be brought back before State Legislature for resolution.

Trustee Randazzo presented a **MOTION** adjourn the executive session at 8:20 pm. Trustee Grybowski 2<sup>nd</sup>; the motion was carried.

**Adjournment:**

Trustee Hyde presented a **MOTION** adjourn the meeting at 8:21 pm. Trustee Buker 2<sup>nd</sup>; the motion was carried.

Respectfully Submitted,

Michelle E. Gaeta, Clerk